

How to Respond to an Opportunity

Procurement and Grant Opportunities Page via MSI Website



Welcome! Please check this portal to find out about current opportunities to work with MSI. If you have any questions about the system or are experiencing problems with registering or submitting a proposal or application, please contact: admin.sciquest@msi-inc.com.

jBienvenidos! Favor consultar este portal para estar al tanto de las oportunidades actuales para trabajar con MSI. Si tiene alguna duda sobi el sistema o ha tenido problemas para inscribirse o para presentar una propuesta o solicitud, favor comunicarse con: admin.sciquest@msiinc.com.

Open for Bid	Upcoming	g Closed Awarded	All		
Nork Group Filte	er	Filter Results by work gro	oup		٩
Keyword		Search by event title, nun	nber, conta	ct, short description, or commodity co	de description
					Clear Search
ort by		Close date descending	~		
Status	Details				
Open	20.683 Solicitud Departam	.RFA Docentes de propuestas para capacitar rem nentos de Arauca, Atlántico, Bolívi	notamente a 2 ar, La Guajira,	250 docentes en 14 municipios de los Magdalena y Norte de Santander.	Respond Now
	Open	10/19/2020 12:00 AM COT	Туре	RFA	
	Close	11/4/2020 5:00 PM COT	Number	216-6080-04-2020-015-RFA	
			Contact	Claudia Rojas CRojas@msi-col.com	
			Details	View as PDF	

Respond directly to a posted, open opportunity



Email supplier receives upon being added to an event





Event page – review details of the event

<u>Prerequisites</u>	
Buyer Attachments	
Questions	
Items	
Review & Submit	

Q & A Board

My Exports and Imports

event number	0113-01-2019-000-KFQ
Stage Title	-
Currency	USD
Payment Terms	-

Contacts

If you need more information on this event, please contact:

Tea Ward

Tea.Ward@tetratech.com

Description

Management Systems International (MSI) is a Washington, D.C.-based development firm founded in 1981 with a corporate commitment to improving public sector management in the U.S. and abroad. MSI's technical expertise includes implementation of a range of analytical and field projects in results-based management including strategic planning and program performance monitoring and reporting, monitoring and evaluation, policy implementation, institutional development, and training. MSI is currently soliciting for Catering Services during Anti-Corruption Two Day Event, December 08-09, 2017: welcome coffee, lunch and drinking water for 150 participants

Event Close Date

Date

0/21/2019 12:00 AIVI ED1

Question Submission Close 8/21/2019 12:00 AM EDT

each day. The caterer must present menus that include vegetarian and gluten free options. The caterer will also provide snacks, coffee and drink during the break times (see

agenda for more details). Please refer to "Buyer Attachments" on the left tab for detailed specification of services/goods requested.

Any questions or clarifications must be submitted via the "Tools>Q &A Board" on the left tab by the due date for questions/clarifications listed in the "Settings" in the left tab. Responses to questions received shall be shared via the Q&A Board forum with all vendors.

Quotations should be submitted by the due date for submission through this system via the "Submissions" on the left tab.

All guotations and delivery dates shall be valid for a period of ninety (90) days unless otherwise clearly specified by offeror.

All awards shall be subject to MSI's standard general provisions and any additional terms required by the Funding Agency which will be shared with the winning vendor. Please review the attached sample general provisions and acknowledge below.

Stage Description

We will evaluate based on best value and technically acceptable.



Next >

Intent to bid expressed – MSI gets email

🗣 Reply 🖗 Reply All 🕞 Forward 🧐 IM



MSI <MSI@sciquest.com> Ward, Tea

Tea's stuff has submitted an Intent to Bid on Request for Quotation - Catering request

If there are problems with how this message is displayed, click here to view it in a web browser. Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

▲ CAUTION: This email originated from an external sender. Verify the source before opening links or attachments. ▲

×

Tea's stuff has indicated that they intend to bid on Request for Quotation - Catering request.

Attn: Tea Ward

We have received Request for Quotation - Catering request, Event No. 6113-01-2019-006-RFQ.

We have carefully read and understood all documents and shall participate in the Request for Quotation.

Please click the link to view the sourcing event

Company Name: Tea's stuff Name: Tea Ward Date: 8/20/2019



Once intent has been expressed- the supplier can continue to fill in the info needed

箭 Home	Tea Ward V 🖗 📭									
Orders	👷 Sourcing > Sourcing Events > Search Events 🔻 > Summary									
Catalogs and Contracts	i JAGGAER revi	sed its <u>Service P</u> vent closes in le	personal information as described in our Service Privacy Questions & Answers for this Event	Policy. 🗙						
🙀 Sourcing	Catering request			Summary			Event Actions 🕶 History ?			
Reporting	6113-01-2019-006	-RFQ		A Prerequisites Requir	red to Enter Bid					
Administer	Event Details			- rou must complete	prerequisites before you may enter your bid.					
Registration	Response Status: Intent To Bid: Bid Total:	Not Started Yes 🖍 0.00 USD		Event Title	Catering request	Time Zone	EDT/EST - Eastern Standard Time (America/New_York)			
	Summary			Event Type	Request for Quotation	Event Open Date	8/19/2019 12:00 AM EDT	Click either		
	Broroquisitos			Event Number	6113-01-2019-006-RFQ	Event Close Date	8/21/2019 12:00 AM EDT	link to take		
	Prerequisites		Č.	Stage Title	-	Question Submission Close Date	8/21/2019 12:00 AM EDT	ппк со саке		
	Buyer Attachme	ints		Currency	USD			vou to the		
	Questions			Payment Terms	-					
	Items			Contrate				next page		
	Review & Subm	it		If you need more information of	on this event, please contact:			/		
	Q & A Board									
	My Exports and	Imports		Tea Ward Tea.Ward@tetratec	h.com					
				Description						
😎 Menu Search				2 (2 () () () () () () () () ()			Next >	Need Help?		



Prerequisites – certify you can meet them

箭 Home		Tea Ward 🔻 🏼 🍽
Orders	👷 Sourcing > Sourcing Events > Sea	ch Events 🔻 🏷 Prerequisites
Catalogs and Contracts	Response Status: Not Started Intent To Bid: Yes 🖍 Bid Total: 0.00 USD	Prerequisites Required to Enter Bid - You must complete prerequisites before you may enter your bid. Required to Enter Bid
🙀 Sourcing		
ll a c	Summary	Please review and accept this Fraud Reporting requirement. *
Keporting	Prerequisites 🗸	
Administer	Buyer Attachments	I certify that I have read and agree to this fraud reporting requirement.
Registration	Questions	A You must complete this prerequisite to bid on this event.
	ltems 💚	
	Review & Submit 🛛 👻	Registration Status 🛪
	Q & A Board	✓ I certify that my organization's registration is up to date in MSI GRUMP.
	My Exports and Imports	A You must complete this prerequisite to bid on this event.
		Caterer must certify that their kitchen can prepare gluten free food. * Gluten free
		 I certify that I have read and agree to the terms above. You must complete this prerequisite to bid on this event.
👀 Menu Search		< Previous Save Progress Next > Next > Next > Next >



Buyer Attachments (what MSI uploaded for the supplier to see)

🞢 Home	A TETRA TECH COMPANY								
Orders	👷 Sourcing > Sourcing Events > Search Events 🔻 > Buyer Attachments								
Catalogs and Contracts	JAGGAER revised its <u>Servic</u>	e Privacy Po	Licy effective May 25, 2018. By closing this 6 hour(s) on 8/21/2019 at 8/21/2019 12:0	banner, you acknowledge that when you use our Solution, we process your p	ersonal information as described in our Service Privacy Policy.				
Sourcing	Catering request		Buyer Attachments		Event Actions 🗸 History 💡				
Reporting	Event Details		Please see the attachments below for ac	lditional information about this event.					
Registration	Response Status: Not Starte Intent To Bid: Yes / Bid Total: 0.00 USD	ed	Attachment U Workshop agenda day 1 U Workshop agenda day 2	Can download the attachments to view by					
	Summary			clicking on each document	:				
	Prerequisites	1		link					
	Buyer Attachments	×							
	Questions	~							
	Items	~							
	Review & Submit	~							
	Q & A Board								
	My Exports and Imports				< Previous Next >				
🗴 Menu Search									



Supplier submission (Quote)

👚 Home				Tea V								
Orders	👷 Sourcing > Sourcing Events > Sea	ch Events 🔻 > Questions										
Catalogs and	 JAGGAER revised its <u>Service Privac</u> 	3 JAGGAER revised its Service Privacy Policy effective May 25, 2018. By closing this banner, you acknowledge that when you use our Solution, we process your personal information as described in our Service Privacy Policy.										
Contracts	Open This event closes in less th	an 16 hour(s) on 8/21/2019 at 8/21/2019 12:00 AM EDT. 🗮 Event Schedule	• Questions & Answers for this Event									
🙀 Sourcing	Catering request	Questions	Event Actions 👻 History ?									
Reporting	6113-01-2019-006-RFQ	Please review and respond to the questions below. You may save progress at any time.										
Administer	Event Details	Import Options Export Questions										
Registration	Response Status: Not Started Intent To Bid: Yes ≁ Bid Total: 0.00 USD	•• 1: Request for Quotation - Submission 1.1										
	Summary	Please attach your quotation on company letterhead. Please also input the quotation and price	$_{25}$ in the "Items" section of this Request. \star									
	Prerequisites 🗸											
	Buyer Attachments	Click 'upload' to										
	Questions 🗸	add your quote										
	ltems 🗸											
	Review & Submit		Sa	ve progress and								
	Q & A Board		Or	ens the next page								
	My Exports and Imports		X									
		★ Required	< Previous Save Progress Next >									
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O™O Menu Search			Will save progress	Need Help?								
			on the current page									



Fill in the ITEMS

🎢 Home	A TETRA TECH COMPANY										
Orders	Sourcing > Sourcing Events > Search Events ▼ > Items										
Catalogs and Contracts	Prerequisites Buver Attachments		✓ Gro	oup P1 (1 - 3 of 3 items)		J · ·					
🙀 Sourcing	Questions	~	#	Item Name, Description, Etc	Qty	иом	Requested Delivery	Unit Price (USD)	Total Price (USD)	Estimated Delivery	
Reporting	Items	~	P1.1	Breakfast ★	1	Each	12/8/2019	600.00	600.00	12/08/2019	Respond to Item
<u></u> , , , , , , , , , , , , , , , , ,	Review & Submit	~		view Details						mm/dd/yyyy	
Administer				Comment:	Bre	akfast wi	ill include a sprea	d of pastries, fruit and	bread will all the fi	xings. Coffee, tea,	
🔺	Q & A Board				837	characters	remaining				
Kegistration	My Exports and Imports		P1.2	Lunch ★ View Details	1	Each	12/8/2019	2,500.00	2,500.00	12/08/2019 mm/dd/yyyy	Respond to Item
				Comment:	bre 758	ad and f	ruit. Drinks (water remaining	, soda, juices) will also	be available.	•	
			P1.3	Breaks ★ View Details	1	Each	12/8/2019	500.00	500.00	12/08/2019 mm/dd/yyyy	Respond to Item
				Comment:	Ass	sortment	of fruit, baked go	oods (GF and regular),	crackers and chees	e with coffee, tea	
					901	characters	remaining				
							Total Price (U	SD) 3,600.00		Total for Produ Total for Servi Grand Tota	ct Items 3,600.00 USD ce Items 0.00 USD I for Bid 3,600.00 USD
🔊 Menu Search			★ Requ	ired						< Previous	Save Progress Next >



Submit – not completed

🎢 Home											
🔁 Orders	👷 Sourcing > Sourcing Events	s > Search I	ivents 🔻 〉 Review & Submit								
Catalogs and	 JAGGAER revised its <u>Servi</u> 	JAGGAER revised its Service Privacy Policy effective May 25, 2018. By closing this banner, you acknowledge that when you use our Solution, we process your personal information as described in our Service Privacy Policy.									
Contracts	Open This event closes	Open This event closes in less than 16 hour(s) on 8/21/2019 at 8/21/2019 12:00 AM EDT. Event Schedule									
🙀 Sourcing	Catering request		Review & Submit	Event Actions 🔻 History 💡							
Reporting	6113-01-2019-006-RFQ		Please review and submit your response after all errors have been cleared. You will still be able to come back to the event and edit your response until the event is closed.								
Administer	Event Details										
Registration	Response Status: Draft Intent To Bid: Yes / Bid Total: 3,600.00	USD	All sections with required fields must be comple	te before you can submit your bid.							
			Section	Progress							
	Summary		Summary	No Required fields							
	Prerequisites		Prerequisites	Required fields complete							
	Buver Attachments		Buyer Attachments	No Required fields	System won't allow						
	Questions	1	Questions	Incomplete	submission until all						
	Questions		Items	Required fields complete							
	Items	•	Certification		checks are green						
	Review & Submit										
	Q & A Board		I certify that the statements and information in I certify that the statements and information in	n this response are true and correct to the best of my knowledge	e and belief.						
	My Exports and Imports										
					Previous Submit Response						



Submit - completed

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í.	Orders	👷 Sourcing Events > Search Events 🔻 📏 Review & Submit										
4	Catalogs and Contracts	i JAGGAER revi	JAGGAER revised its Service Privacy Policy effective May 25, 2018. By closing this banner, you acknowledge that when you use our Solution, we process your personal information as described in our Service Privacy Polic									
<u></u>	Sourcing	Open This event closes in less than 1 Catering request 6113-01-2019-006-RFQ Event Details Response Status: Draft Intent To Bid: Yes ≠		15 hour(s) on 8/21/2019 at 8/21/2019 12:00 / Review & Submit	Questions & Answers for this Event Event Actions ▼ History ?							
	_ Reporting			Please review and submit your response after all errors have been cleared. You will still be able to come back to the event and edit your response until the event i closed.								
í Í	Administer			All sections are now complete, and you n	nay submit your bid below.							
		Bid Total:	3,600.00 USD	Section	Progress							
		Summary		Summary	No Required fields							
		Prerequisites		Prerequisites	Required fields complete	-						
		Buver Attachme	ents 🗸	Buyer Attachments	No Required fields							
		Questions	······	Questions	Required fields complete							
		Questions		Items	Required fields complete							
		Review & Cub	.	Certification								
		Q & A Board	nit 🔺	I certify that the statements and inform	ation in this response are true and correct to the best of my knowled	dge and belief.						
		My Exports and	Imports			< Previous Submit Response 3						
æ	Menu Search											



MSI's confirmation

∬IM m> ₩ Ward, Tea
ed a bid for Request for Quotation - Catering request
essage is displayed, click here to view it in a web browser. elp protect your privacy, Outlook prevented automatic download of some pictures in this message.
AUTION: This email originated from an external sender. Verify the source before opening links or attachments.
×
Bid Submitted from supplierTea's stuff
Dear Tea Ward,
Tea's stuff has submitted a bid to the following Request for Quotation:
Event No. and Title: 6113-01-2019-006-RFQ - Catering request Event Open Date: 8/19/2019 Event Close Date: 8/21/2019
Please click the link to view the sourcing event
Thank You,
Tea's stuff Tea Ward 8/20/2019

MSI will receive notification that a supplier has submitted a bid to the event

